

KENDRIYA VIDYALAYA No 3 JAIPUR

Committees for the Session 2021-22

From: 01/04/2021 to 31/03 /2022

Sr.No.	Name of Committee	Name of Teachers	Duties
1.	ACADEMIC	<ol style="list-style-type: none"> Smt. Jyoti Sajnani ,PGT-Hindi I/C Smt. Renu Jain,PGT-chem. Smt. Neelam Kunjwal ,PGT-Eco Sh. B.S. Indolia, PGT-math Smt. Neelam Sharma,PGT-English Sh. S.C.Jain, TGT-math Sh. C.P.Songara ,H.M. Smt. Shakuntala Sharma,PRT Smt. Dipti Mishra ,PRT 	Supervise all academic activities of the Vidyalaya. Suggest remedial/corrective measures for the improvement
2.	ADMISSION	<ol style="list-style-type: none"> Smt. Rakhi Gangwal, PGT PHY I/C Sh. R K Rana, PGT-Geo Sh. Neelkant Verma,PGT-Bio Sh. M L Verma, TGT-Hindi Sh. Durgalal, TGT-Bio Smt. Varsha Meena, PRT Smt. Archana Meena, PRT Sh. Yogesh Jangid, PRT Sh. Piyush Sharma,PRT 	<p>Recommend Granting admission to students based on applications received and as per KVS Admission Guidelines.</p> <p>Maintain proper record of all registrations and admission. Submit monthly report on students enrollment position and student vacancy position to the office and the I/C Website.</p> <p>Daily report of online/offline admission registration along with class wise enrolment record.</p>
3.	EXAMINATION & PTM	<p><u>SECONDARY SECTION:-</u></p> <ol style="list-style-type: none"> Sh. B.S.Indolia , PGT-Maths I/C Sh. Satish Jangir, PGT-CS Smt. Renuka Arora, TGT-Hindi Sh. V.K. Sharma, TGT-Eng Sh. Neeraj Sharma, TGT-Math Smt. Jyoti Yadav, TGT-Sst <p><u>PRIMARY SECTION</u></p> <ol style="list-style-type: none"> Smt. Shakuntala Sharma, PRT (I/C) Sh. Yogesh Jangid, PRT Sh. Arjun yadav, PRT Sh. Piyush Sharma, PRT Sh. Bharat Jangid ,PRT Smt. Poonam kumari meena, PRT 	Conduct all examinations as per the KVS guidelines/schedule and instructions received from authorities. Prepare Result analysis in a timely manner with cooperation from concerned teachers. Any related duties as may be assigned by the Principal. Online LOC Submission for class X / XII . Board Registration of class IX / XI. CBSE oasis and other related work . Smoothly conduct of other comTGT_P&HEitive exams
4.	TIME-TABLE AND ARRANGEMENT	<p><u>SECONDARY SEC.:</u></p> <ol style="list-style-type: none"> Sh. Rajesh Paliwal, PGT -Phy (I/C) Sh. Satish Jangir, PGT-CS Smt. Shikha Garg, TGT-Sst. Smt. Rashmi Mahrania, TGT- Sst. <p><u>PRIMARY SECTION</u></p> <ol style="list-style-type: none"> Sh. Archana Meena, PRT (I/C) Smt. Deepti mishra, PRT Sh. Ashwini Sharma, PRT Sh. Suresh Kumar, PRT 	Prepare the time-table and modify it as and when a need arises. Daily arrangement against teachers on leave.
5.	CCA AND STAGE/ CELEBRATION OF VARIOUS IMPORTANT FUNCTIONS/DAYS/ JAYANTI ETC.	<p><u>SECONDARY SEC.:</u></p> <ol style="list-style-type: none"> Smt. Neelam Sharma, PGT- Eng.(I/C) Smt. Jyoti Sajnani, PGT-Hindi Smt. Sarita Janu, TGT-SKT Sh. M.L. Verma, TGT-Hindi Sh. A K Sharma, TGT-Hindi <p><u>TO SUPPORT CULTURAL ACTIVITIES</u></p> <ol style="list-style-type: none"> Smt. Sanyogita Arora, TGT-Eng Smt. Rakhi Gangwal, PGT-Phy Smt. Renu Jain, PGT -Chem <p><u>PRIMARY SEC</u></p> <ol style="list-style-type: none"> Sh. Mahesh Meena, PRT I/C Smt. Mangla Chauhan, PRT -Music Smt. Shakuntala Sharma, PRT Smt. Meenakshi Haldania, PRT Smt. Varsha Meena, PRT Smt. Dipti Mishra, PRT Smt. Poonam kumari meena, PRT Smt. Rekha Meena, PRT <p><u>Mass PT and Yoga activities</u></p> <ol style="list-style-type: none"> Sh. Sandeep Sharma, TGT P&HE 	<p>Organize daily morning assembly in a presentable manner, ensuring maximum participation of students Organize and conduct co- curricular activities, ensuring maximum participation of students with a view to bringing out the innate talents and encouraging them for further enrichment.</p> <p>To follow up all the activities assigned by CCA incharge and to encourage students in participating in all the Co-Curricular activities of the Vidyalaya. and to decorate all Display Boards.</p> <p>Mass PT and Yoga activities must be presented during morning assembly daily.</p> <p>Ensure to celebrate various important functions /days/Jayanti etc. as per schedule.</p>

		2. Sh.Bharat Jangid,PRT		
6.	CMP	<ol style="list-style-type: none"> Smt. Deepti Mishra,PRT I/C Smt.Shakuntala Sharma (worksheet,funday) Smt. Poonam Meena, PRT (Library) Smt. Archana Meena , PRT (newsletter) Sh. Ashwini Sharma, PRT (Stock) Sh.Piyush Sharma (photography) Smt. Rekha Yadav, PRT (Register, Requisition issue,tlm submission) Smt. Karishma Meena Smt. Varsha Meena, PRT (TLM) 	To Ensure the proper functioning of activities under CMP	
7.	Safety, Security & Discipline		<ol style="list-style-type: none"> Sh. R.K.Rana ,PGT-Geo (Convener) Sh. Sandeep Sharma, TGT- P&HE (Co-convener) Sh. C.P.Songara, H M 	The committee is fully responsible for safety and security of students during arrival/ departure and stay in the vidyalaya. Safety, Security & Discipline (During regular working days ,Assembly, Recess ,Dispersal of students & special activities days)
	Gate Duty (Main Gate) Morning		<ol style="list-style-type: none"> Sh.A.K. Sharma, TGT Hindi I/C Sh. R K Rana, PGT-Geo Smt. Renuka Arora, TGT-Hindi Sh. Suresh kumar meena (PRT) 	
	Gate Duty (Main Gate) After Noon		<ol style="list-style-type: none"> Smt.Prem Bai Meena,PGT-Chem. Sh.S.C. Jain, TGT Math Sh.A.K. Sharma, TGT-Hindi Sh. V.K Sharma TGT-Eng Smt. Rakhi Gangwal,PGT-Phy Sh. Shabu Lal Meena,TGT-Maths Sh. Mukesh Kumar Sharma,TGT-Sci Smt. Sanyogita Arora,TGT-Eng Sh. Ashwini sharma (PRT) 	
	Gate Duty(Primary Section) Morning		<u>Primary Section Gate</u> <ol style="list-style-type: none"> Sh. Arjun Lal Yadav,PRT Sh. Ram Hari Meena, PRT Smt. Poonam Meena, PRT 	
	Gate Duty(Primary Section) After Noon		<ol style="list-style-type: none"> Smt. Archana Meena, PRT Smt. Varsha Meena, PRT Smt. Rekha Meena, PRT Sh. Bharat Jangid, PRT Sh. Arjun Lal Yadav, PRT 	
	Main Building Inside(Entrance and Exit)	West Side Round primary Wing	<ol style="list-style-type: none"> Sh. S. P Methi,TGT-Maths (First Floor) Sh. Yogesh Jangid,PRT (Ground &First Floor) Smt. Lalita Meena,PRT (G & F. Floor) Smt. Shakuntala Sharma,PRT (G & F. Floor) Computer Inst. Primary (outside gate) 	
		Old Primary Wing	<ol style="list-style-type: none"> Smt. Shakuntala Sharma,PRT Smt. Deepati Mishra,PRT 	
		Ground Floor North Side	<ol style="list-style-type: none"> Smt. Suman Meena, PGT-comm Smt. Neelam Kunjwal,PGT-Eco 	
		Ground Floor South Side	<ol style="list-style-type: none"> Smt. Renu Jain,PGT-Chem Smt. Prem Bai Meena, PGT-Chem 	
		First Floor South Side	<ol style="list-style-type: none"> Sh. Neelkant Verma,PGT-Bio Sh. Ajay Jagarwal,PGT-Comp 	
First Floor North Side		<ol style="list-style-type: none"> Smt.Shikha Garg,TGT-S St Sh. Rambabu Vijay,TGT-Eng 		
Out Side North Gate to Car Parking		<ol style="list-style-type: none"> Smt. Raj Kumari Gulpadia,Lib Smt. Rashmi Mahrana,TGT-S ST Smt. Gauri Rawtani,PGT-Eng Smt.K K Meena,TGT-Skt 		

	Over All Round Duty	<ol style="list-style-type: none"> 1 Sh. Sandeep Sharma, TGT-P&HE 2 Games Coach 3 Staff-Nurse 	The committee is fully responsible for safety and security of students During arrival/ departure, recess time, stay and playing in ground.
	Recess Duty Monday	<ol style="list-style-type: none"> 1 Sh. Rajesh Paliwal, PGT- Phy (F.Floor) 2 Smt. Shikha Garg ,TGT-SSt (F.Floor) 3 Smt. Renu Jain PGT- Chem (G. Floor) 4 Sh. Shabu Lal Meena TGT- Maths (G.Floor) 5 .Sh. Yogesh Jangid ,PRT 6. Sh. Anil kuamr Meena ,PRT (G & F in Round Floor) 7 Smt. Deepti Mishra ,PRT (Old Primary) 8 Smt. Poonam Kumari Meena, PRT (Old Primary) 	The members of Committee take Round to allotted Area/ Wing/ Floor and watch the activities of students during Recess For Safety and Security of the students
	Recess Duty Tuesday	<ol style="list-style-type: none"> 1 Sh. B. S. Indolia ,PGT- Maths(F. Floor) 2 Smt. Renuka Arora ,TGT - Hindi(F. Floor) 3 Smt. K.K. Meena , TGT -Skt (G. Floor) 4. Sh. Bharat Jangid ,PRT 5.Sh.Suresh kumar ,PRT (G & F in Round Floor) 6. Smt. Karishma Meena ,PRT (Old Primary) 	
	Recess Duty Wednesday	<ol style="list-style-type: none"> 1 Smt. Rakhi Gangwal ,PGT- Phy(F. Floor) 2 Sh. Pankaj , TGT - Bio(F. Floor) 3 Smt. Lalita Meena, PRT 4. Smt. Rekha Bai Yadav, PRT (G & F in Round Floor) 5 Smt. Archana Meena ,PRT (Old Primary) 6 Smt. Varsha Meena ,PRT (Old Primary) 	
	Recess Duty Thursday	<ol style="list-style-type: none"> 1 Smt. Neelam Sharma , PGT- Eng(F. Floor) 2 Sh. Arvind Sharma ,TGT - Hindi(F. Floor) 3 Sh. R.K.Rana, PGT - Geo (G. Floor) 4 Smt. Jyoti Yadav, TGT -Sst(G. Floor) 5 Sh. Aswini Sharma ,PRT 6 Sh. Piyush Sharma ,PRT (G & F in Round Floor) 7 Smt. Asha Singh ,PRT (Old Primary) 	
	Recess Duty Friday	<ol style="list-style-type: none"> 1 Sh. Neelkant Verma, PGT- Bio(F. Floor) 2 Smt. Rajkumari Gulpadia, TGT - Lib (F. Floor) 3 Smt. Jyoti Sajnani ,PGT - Hindi(G. Floor) 4 Sh. Ram Babu Vijay,TGT-Eng (G. Floor) 5 Sh. Ram Hari Meena ,PRT 6.Sh. Arjun Lal Yadav,PRT (G & F in Round Floor) 7 Smt. Meenakshi Haldania,PRT (Old Primary) 	
	Recess Duty Saturday	<ol style="list-style-type: none"> 1 Smt. Prem Bai Meena ,PGT-Chem (F. Floor) 2 Sh. V.K.Sharma, TGT- Eng (F. Floor) 3 Smt. Suman Meena, PGT-comm(G. Floor) 4 Sh. Mukesh Kumar Sharma TGT-Bio(G. Floor) 5 Smt. Shakuntala Sharma,PRT 6.Smt. Rekha Meena,PRT (G & F in Round Floor) 7 Smt. Asharam Meena ,PRT (Old Primary) 8 Smt. Mahesh Kumar Meena,PRT (Old Primary) 	
8.	(SEFTY AND SECURITY OF STUDENTS WITH EVACUATION, SEARCH & RESCUE TEAM)	<p><u>SECONDARY SEC.:</u></p> <ol style="list-style-type: none"> 1. Sh. R K Rana PGT(Geo)-I/C-1 2. Sh.Sandeep Sharma TGT(P&HE), I/C-II 3. Sh. A.K. Sharma, TGT- Hindi 4. Sh. S.C. Jain, TGT- Math <p><u>Primary SEC.</u></p> <ol style="list-style-type: none"> 1. Sh.C.P.Songara (HM) 2. Sh. Shakuntala Sharma, PRT 3. Sh. Suresh Kumar Meena, PRT 4. Smt. Dipti Mishra, PRT 5. Smt. Archana Meena, PRT 6. Sh. Mahesh Chand Meena ,PRT 7. Sh. Asha Singh, PRT 8. Yogesh Kuamr Jangid,PRT 	
9.	ALUMNI	<ol style="list-style-type: none"> 1. Smt. Renu Jain PGT-Chem I/C-I 2. Smt. P B Meena-PGT-Chem I/C-II 3. Smt.Neelam Kunjwal PGT-eco 	Maintain a data-base of alumni and keep in contact with them. Organize alumni meetings time to time.

		<ol style="list-style-type: none"> 4. Smt Suman Meena PGT-comm 5. Sh. Sandeep Sharma TGT-(P &HE) 6. Sh.Ajay Jagarwal 7. Sh. C.P.Songara (HM) 	
10.	Suggestion Box Opening Committee	<ol style="list-style-type: none"> 1. Smt. Jyoti Sajnani,PGT-Hindi 2. Sh. C. P. Sonagara, HM 	This committee is responsible for timely checking and opening the suggestion box.
11.	CAMPUS BEAUTIFICATION & GARDENING	<ol style="list-style-type: none"> 1. Smt. Prem Bai Meena PGT Chem I/C 2. Sh. Neelkant Verma, PGT-Bio 3. Sh. Pankaj Jangid , TGT-Sci 4. Sh. Chetram Bairwa,TGT-A.E. II-I/C 5. Sh. Sandeep Sharma TGT-P &HE 6. Sh. Sunil Bagdi, TGT-WE <p>PRIMARY SECTION</p> <ol style="list-style-type: none"> 1. Sh.Mahesh kumar Meena,PRT (I/C) 2. Smt. Karishma Meena, PRT 3. Sh. Ramhari Meena, PRT 4. Smt Varsha Meena PRT 5. Sh. Suresh Kumar Meena, PRT 6. Sh.Anil kumar Meena, PRT 7. Smt. Rekha Yadav,PRT 	Place recommendations on giving a better image for the Vidyalaya. Maintain all the gardens of the Vidyalaya with the help of the gardener. Plant seasonal flowering plants recommend purchase of flowering plants, manure and fertilizers.
12.	LODGING & BOARDING Arrangement	<ol style="list-style-type: none"> 1 Sh. Rajesh Paliwal, PGT-Physics I/C 2 Sh.Sandeep Sharma,TGT-P & HE 3 Sh.Pankaj,TGT(Sci) 4 Sh.Vishvendra Kumar Sharma,TGT-Eng 5 Smt.Raj Kumari Gulpadia,Lib 6 Sh Arvind Sharma,TGT-Hindi 7 Sh Sunil Bagdi,TGT_WE 8 Sh.C.P.Songra,HM 9 Sh.Yogesh Gangid,PRT 10 Sh.Suresh Kumar,PRT 11 Sh.Mahesh Chand Meena,PRT 12 Sh.Rambabu Vijay,TGT-Eng 13 Sh.Ram Hari Meena,PRT 14 Sh.Neeraj Sharma,TGT-Maths 	To ensure shape stay & food arrangement during various events held in the Vidyalaya.
13	FURNITURE AND SEATING ARRANGEMENT FOR ALL FESTIVALS , CLASSES ,FOOD (DINNING AREA)/ ASSEMBLY GROUND AND CYCLE STAND ,ALL KIND OF CULTURAL PROGRAMME	<ol style="list-style-type: none"> 1. Sh. NeelKant Verma, PGT Bio Overall(I/C) 2. Sh. Vishvendra Sharma,TGT-Eng 3. Sh. Pankaj, TGT-Sci 4. Sh. S.P.Methi TGT -MATHS 5. Sh. S.L. Meena, TGT- Maths 6. Smt. Rashmi Mahrana, TGT SSt 7. Sh. Satish Chand Meena, TGT-Eng <p><u>Primary Section</u></p> <ol style="list-style-type: none"> 1. Sh. Asharam Meena, PRT(I/C) 2. Sh. Mahesh Kumar Meena, PRT 3. Smt. Poonam Kumari Meena PRT 4. Sh.Anil Kumar Meena,PRT 	Supervise and ensure proper upkeep of all furniture of the Vidyalaya. Report any breakage of furniture, window panes, floor etc and make all efforts to identify the faulty student . To maintain proper inventory of furniture items .
14.	COMPUTER / IT /EDP	<ol style="list-style-type: none"> 1. Sh. Ajay Kumar Jagarwal, PGT-Comp 2. Sh. Satish Jangir , PGT-Comp 3. Sh. Hemant Bansal, LDC 4. Sh. Yogesh Kumar Jangid, PRT 5. Sh. Sandeep, Prt 	Maintain the Computer Labs in a neat and tidy manner Ensure proper working of all computer systems and peripherals Help in proper digital documentations of the Vidyalaya as per requirements.
15.	Purchase Committee	<ol style="list-style-type: none"> 1. Smt. Jyoti Sajnani PGT –Hindi 2. Sh. Rajesh Paliwal, PGT-Phy 3. Sh. Niranjn Singh, ASO 4. Sh. Sunil Bagadi , TGT(WE) 5. Smt. Neelam Kunjwal, PGT-Eco 6. Sh. Sandeep Sharma, TGT(P & HE) 7. Sh. C.P.Songara HM 8. Sh. M.L.Verma, TGT-Hindi <p>Firm Requisition /Quotation Sh. Bharat jangid, PRT</p>	Ensure to follow all procurement procedure as per KVS purchasing rules.

16.	LIBRARY COMMITTEE	<ol style="list-style-type: none"> 1. Smt. Raj Kumari Gulpadia, Librarian I/C 2. Smt. Jyoti Sajanani,PGT-Hindi 3. Smt. Neelam Sharma, PGT-Eng. 4. Sh. Satish Chand Meena TGT-Eng 5. Smt. Sarita Janu, TGT-SKT 6. Sh. C.P.Songara HM 7. Student member 8. Student member 1. Sh. Asharam Meena, PRT I/c(CMP LIB) 2. Sh. Anil Kumar Meena PRT 3. Smt. Poonam Meena PRT 4. Smt. Rekha Meena PRT 5. Smt. Dipti Mishra PRT 6. Smt. Karishma meena PRT 	
17	MAGAZINE / RAJBHASHA	<ol style="list-style-type: none"> 1. Smt. Jyoti Sajani, PGT-Hindi I/C 2. Smt. Gauri Rawtani, PGT-English 3. Smt. Prem Bai Meena ,PGT-Chem 4. Sh. A K Sharma, TGT-Hindi 5. Smt. Sarita Janu, TGT SKT 6. Sh. M.L. Verma TGT-Hindi 7. Smt. Sanyogita Arora TGT-Eng 8. Sh. C.P.Songara HM (CMP New Letter I/C) 9. Smt. Dipti Mishra PRT 10. Smt. Archana Meena, PRT 11. Sh. Piyush Sharma,PRT 12. Sh. Ashwini Sharma 13. Sh. Yogesh Kumar Jangid,PRT 14. Sh. Sandeep,PRT 	<p>Collect articles from students and teachers. Scrutinize the articles received and arrange them for timely publication of the Vidyalaya Patrika, collect photographs of all activities arranged in/by the Vidyalaya for publication in the Vidyalaya Patrika.</p> <p>Encourage the use of HINDI in day to day life and official tasks.</p>
18.	REPAIR/MAINTENANCE OF BUILDING	<ol style="list-style-type: none"> 1. Sh. Sunil Bagadi, TGT-WE I/C 2. Sh. R.K.Rana,PGT-Geo. 3. Sh. Pankaj, TGT-Sci 4. Sh. M.L.Verma,TGT-Hindi 5. Sh. Sandeep Sharma, TGT-P&HE 6. Smt. Jyoti Sajani, VMC Member 7. Sh. C.P.Songara HM 8. Sh. Anil Kumar Meena, PRT 9. Sh. Asharam Meena,PRT 10. Sh. Sandeep, PRT 11. Sh. Chetram Bairwa,TGT(AE) <p>Electricity(Fan, tube lights) Sh.Asharam Meena,PRT</p> <p>Plumbing, Water Coolers& Sanitation Sh. Ashwini Sharma,PRT</p> <p>Class window Fitments / Gates Sh. Anil kr.Meena, PRT</p> <p>Masonry Work Sh. Mahesh Chand Meena, PRT</p> <p>Out Sourcing Sh. Sandeep, PRT</p> <p>Audio Visual Sh.M.L.Verma,TGT-Hindi</p>	<p>Ensure timely maintenance of the Vidyalaya Building Recommend maintenance, repair and construction work required for the Vidyalaya, Supervise the work as and when they are undertaken.</p>
19.	NAEP	<ol style="list-style-type: none"> 1. Smt. Suman Meena , PGT- Comm I/C 2. Smt. Neelam Sharma, PGT Eng 3. Smt. Renu Jain, PGT-Chem 4. Sh. S C Jain,TGT-Math 5. Smt. Rashmi Mahrana, TGT-sst 6. Smt. Shikha Garg, TGT-Sst. 7. Sh. Mukesh Sharma, TGT Sci. 8. Smt. Sanyogita Arora TGT-Eng 9. Smt. Dipti Mishra, PRT 10. Smt. Archana Meena , PRT 	<p>Provide guidance for students by organizing programs, seminars etc. Train /help teachers in dealing with adolescents Any related duties as per instruction from KVS.</p>
20.	PA SYS/STAGE DECORATION ELECTRICAL- INSTALLATION/ /REPAIR etc, AQUA GUARD, WATER COOLER etc.	<ol style="list-style-type: none"> 1. Sh. Sunil Bagadi, TGT-WE I/C 2. Sh. Chetram Bairwa, TGT-AE I/C-II 3. Smt. Neelam Kunjwal, PGT-Eco 4. Sh. M.L.Verma, TGT-Hindi 5. Sh. Mahesh kumar Meena, PRT 6. Sh. Anil Kumar meena, PRT 7. Sh. Ashwini Sharma, PRT 8. Sh. Asharam Meena, PRT 	<p>Ensure proper installation and operations of PA system during morning assembly and during special programmes. Supervise proper functioning of all electrical installations .Report any damage to the installations in time. Recommend purchase of items in PA System and electrical and.</p>

21.	स्वच्छ भारत अभियान VIDYALAYA CLEANLINESS Monitoring SANITATION/ DRINKING WATER	Secondary building	1. Smt. Prem Bai Meena , PGT Chemistry I/C -1 2. Sh. Neelkant Verma , PGT –Bio I/C-2 3. Sh. S.C. Jain, TGT-Maths, 4. Sh. Sandeep Sharma , TGT-P&HE 5. Sh. Vishvendra Sharma TGT-Eng 6. Sh. M.L. Verma, TGT-Hindi 7. Smt. Rashmi Maharnia, TGT-SST 8. Smt. Jyoti Yadav ,TGT-SST 9. Sh. Chet Ram Bairwa,TGT-AE 10. Sh. Sunil Bagdi, TGT-WE	Supervise the Cleanliness of the Classes, corridors, walls and toilets and report any deficiency to the principal on daily basis Report any breakage of furniture, window panes, floor etc and make all efforts to identify the faulty student. Availability of Soap and phenyl must be available every time in toilets. To ensure polythene free campus .To ensure the Date of Cleanliness of Water Tank regularly.
		Primary main building	1. Smt. Lalita Meena I/C 2. Smt. Rekha Yadav (ladies) 3. Sh. Asharam Meena (Gents)	
		Primary Side Building	1.Sh. Suresh Kumar Meena I/C 2.Sh. Ramhari Meena (Gents) 3.Smt.Poonam kumari Meena(Ladies)	
22.	NIOS	1. Sh. Rajesh Paliwal, PGT-Phiy(I/C) 2. Sh. R. K.Rana, PGT-Geog 3. Sh. Durgalal, TGT-Sci 4. Sh. Chetram Bairwa, TGT-AE 5. Sh. A.K. Sharma, TGT Hindi 6. Sh. V.K Sharma, TGT Eng. 7. Sh. Piyush Sharma, prt	Keep photograph of all activities and special occasions of the Vidyalaya in print as well as in digital format. Ensure updating the photographs in Vidyalaya website in a timely manner. Display selected photographs of activities on display panel.	
23.	Science & Maths Exhibitions/ National Children Science Congress/ NTSE Innovation & Experimentation	1. Smt. Renu Jain , PGT-Chem, I/C 2. Sh. B.S.Indolia, PGT-Math 3. Sh. Pankaj Kumar, TGT-Sci 4. Sh. Neeraj Kumar, TGT-Math 5. Sh. Durga Lal , TGT-Sci 6. Sh. S.C. Jain, TGT-Math 7. Sh. Mukesh Sharma , TGT-Sci 8. All Science & Math Subject Teachers	Organize the club involving interested students Arrange visits to places of scientific interests, science exhibitions, demonstrations and other activities to develop scientific attitude and spirit among students. on every Wednesday Club activities must be conducted during morning assembly with proper record and attendance of students.	
24.	SCOUT/GUIDE	1. Smt. Varsha Meena, PRT(over all I/C) 2. Smt. Rashmi Mahrania,I/C Guide 3. Sh. Chetram Bairwa TGT,I/C Scout 4. Smt. Archana Meena, PRT 5. All Trained Scout/Guide Teachers Cub-Bulbul 1. Sh. Mahesh Kumar Meena I/C Cub 2. Sh. Bharat Jangid, PRT 3. Sh. Asharam Meena ,PRT 4. Smt. Poonam Meena I/c Bulbul 5. Smt. Rekha Yadav ,PRT 6. Smt. Archana Meena, PRT 7. Smt. Varsha Meena, PRT 8. All Trained Cub-Bulbul Teachers	Ensure adequate enrollment of students as scouts and guides. Give training to the scouts and guides as per guidelines. Ensure participation in all activities as per instructions from KVS	
25.	SPORTS COMMITTEE	<u>Sr. Section</u> 1. Sh. Sandeep Sharma,TGT-P& HE(I/C) 2. Sh. Satish Jangid ,PGT –C. Sci 3. Sh. A.K.Sharma ,TGT- Hindi 4. Smt. Satish Meena,TGT-Eng. 5. Sh. Sunil Bagdi ,TGT-WE <u>Primary Section</u> 1. Sh. Bharat Jangid. (I/C) 2. Sh. Anil kumar Meena (PRT) 3. Smt. Lalita Meena, (PRT) 4. Smt. Asharam Meena, (PRT)	Provide guidance for students by organizing sports and games activities at Vidyalaya level as well as cluster and national level. Ensure participation of students in all Games as per instructions from KVS. Primary Section committee to take special attention to promote Games and Sports as per KVS norms.	
26.	VIDYALAYA WEBSITE, Email, , Report Compilation & Computer updating/verification of students fees	1. Sh. Satish Jangir, PGT-C.S (I/C) 2. Sh. Ajay Jagarwal, PGT-C.S. 3. Sh. Rajesh Paliwal, PGT Phy 4. Comp. Inst. 5. Hemant Bansal, JSA	Update the Vidyalaya website with required and relevant information. Ensure proper usage of the website. Updating/verification of students fees timely	

27.	Fee Reconciliation & Cash Book Checking		<ol style="list-style-type: none"> 1. Smt. Neelam Kunjwal, (PGT Eco.) I/C 2. Smt. Suman Meena PGT - comm 3. Sh. S.C. Jain, TGT- Maths 4. Sh. S.P.Methi, TGT-Maths 5. Sh. Sabhu Lal Meena ,TGT-Maths 6. Sh. Neeraj Sharma, TGT-Maths 7. Sh. Suresh Meena I/C (Primary 8. Sh. Arjun Lal Yadav, PRT 9. Sh. Anil Kumar Meena , PRT 10. Sh. Asharam Meena, PRT 11. Sh. Niranjn Singh, ASO 12. Sh. Aswini Sharma , SSA 	To maintain the Fee details of all the classes and income tax detail of all the employees of the Vidyalaya
28.	Income Tax Committee		<ol style="list-style-type: none"> 1. Sh. B.S. Indolia, PGT-Math I/C 2. Smt. Prem Bai Meena, PGT-Chem. 3. Sh. S.P.Methi, TGT-Math 4. Smt. Deepti Mishra ,PRT I/C Primary 5. Sh. Neeraj Sharma,TGT-Math 	Ensure to calculate & deduct Income Tax of all employee timely. Also maintain proper record.
29.	School Building Inventory & all Fitments		<ol style="list-style-type: none"> 1. Smt. Suman Meena, PGT-Comm. I/C 2. Sh. Sunil Bagdi, TGT-WE 3. Sh. Suresh Meena PRT 4. Smt. Rekha Bai Yadav, PRT 	Ensure to maintain proper record of all the inventories of various vidyalaya article/ items And keep them functioning
30.	Registration/ Relieving Committee		<ol style="list-style-type: none"> 1. Sh. Sh. B.S. Indolia, PGT-Math (I/C) 2. Sh. Mukesh kumar Sharma, TGT-Science 3. Sh. Niranjn Singh, ASO 4. Sh. Aswini Sharma, SSA 5. Sh. Hemant Bansal , JSA 6. Sh. Yogesh Jangid, PRT 	To ensure the registration of outer/inner candidates whenever any program like games, scout, exhibition etc. held in the Vidyalaya.
31.	First Aid Committee		<ol style="list-style-type: none"> 1. Smt. Shikha Garg, TGT-Sst I/C 2. Sh. Sandeep Sharma, TGT-P & HE 3. Smt. Archana Meena, PRT 4. Smt. Varsha Meena, PRT 5. Smt. Rekha Bai Yadav, PRT 6. Staff Nurse 	To ensure the availability of First Aid Equipment in Medical Room & to provide facilities to students.
32.	RTE		<ol style="list-style-type: none"> 1. Sh. Aswini Sharma, SSA 2. Sh. Niranjn Singh ASO 3. Sh. S.P.Methi, TGT-Math I/C 4. Sh. Satish chand meena, TGT-Eng 5. Sh. Mahesh Kumar Meena , I/C Pr 6. Sh. Suresh kumar Meena, PRT 7. Sh. Asharam Meena, PRT 	To ensure the detail of all RTE cases and maintain the record carefully.
33.	Pocso Committee		<ol style="list-style-type: none"> 1. Smt. Suman Meena, PGT-Comm(I/C) 2. Smt. Prem bai meena, PGT-Chem 3. Sh. S.C. Jain, TGT-Math. 4. Smt. Sanyogita Arora, TGT-Eng 5. Smt. Sakuntala Sharma, PRT 6. Smt. Dipti Mishra, PRT 7. Sh. Sandeep Sharma, TGT-P&HE 	To
34.	Cleanliness, Lab Maintenance & Watch the Students Activities	1.Smt Neelam Sharma	1. Sh. Chiman Lal –Sub Staff (First Floor North Side, CCA / NIOS Room Library, All Classes, Language Lab., Toilets Near Language Lab, Corridor, Stairs, All Roof of Main Building, Water Tanks, central park)	They will monitor the cleanliness and proper maintenance of various articles of allotted area. Also watch the activities of Students of Allotted area.
2.Sh.Shabu Lal Meena		(Bio-Lab, Chemistry lab, Computer labs(primary, middle, senior)& Practical Work of Concerned lab		
1.B.S.Indoliya 2.Smt.Rakhi Gangwal		2. Sh. Rampal Meena– Sub Staff (First Floor South Side, Exam Room, Jr. & Sr. Comp Lab, Staff Room, Staff Toilets, , Bio-Lab , All Classes, Corridor and Stairs, toilets near comp. lab, Park Near Assembly Stage) (Jr. & Sr. Computer Practical work)		
1.Smt.Renu Jain 2.Sh.S.C.Jain	3. Sh. Sub Staff (Ground Floor South Side, V.P Room, Office, Staff Toilets, S.U.P.W, Chemistry Lab, Science & Math's Lab, Students Toilets Near Maths, Lab, corridor and Stairs, Herbal Garden)			

		<p>1.Sh.Anil Kumar Meena</p> <p>2.Smt.Lalita Meena</p>	<p>4. <u>Sh. Jagdish Prasad Sub Staff</u> (Office, Primary staff room ,Sports room, Library, New Building Ground & First Floor in Primary Wing, All Classes, Corridor, Primary Wing Chock, Nearby Stairs G. F. Floor, Porch, Primary Comp. Lab, All Round Footpath out Side Main Building, Park New Pr. Bulding)</p>	
		<p>1.</p> <p>2.Smt Mangla Chauhan</p>	<p>5. <u>Sh. Babu Lal - Sub Staff</u> (G. Floor of North Side, Principal Room, All Class Rooms, Stairs, Yoga Room, Toilets Near Yoga Room, corridor, Channel Gate area, Maine Gate Porch And Stage with Stairs, Park Near Principal Room)</p>	
		<p>1</p> <p>2.Sh.Suresh Kumar Meena</p>	<p>6. <u>Sh. Harkesh Meena- Sub Staff</u> (Old Building Prim. Wing, Primary Staff room, All Classes, Corridor, Toilets, Foot Path, All Area in Front of Primary Building. (Physics Lab Practical Lab)</p>	
		<p>1..Smt.Gauri Rawtani</p> <p>2.Sh.Sunil Bagdi</p>	<p>7.Sh.Kaluram –Sub Staff Physics Lab. ATAL Tinkering lab ,Science & Maths, WE room, Cycle stand and Car Parking area, Play grounds, Assembly area (Physics Lab Practical work)</p>	
35.	Transportation		<p>1. Sh. Rajesh Paliwal, PGT-Phy</p> <p>2. Sh. S.C.Jain, TGT-Maths</p> <p>3. Sh. Satish Chand Meena, TGT-Eng</p> <p>4. Sh. Sandeep Sharma, TGT-P&HE</p> <p>5. Sh. Mahesh Kumar Meena, PRT</p>	To ensure the availability of Transportation when ever required in any event organized by Vidyalaya.
36.	Escorts Duty & Child Care/ Maternity/ Paternity Leaves e.t.c. Committee		<p>1. Sh. Sandeep Sharma, Overall I/C</p> <p>2. Smt. Renu Jain I/C for Female Escorts</p> <p>3. Sh. S.C. Jain I/C for Male Escorts</p> <p>4. Smt. Jyoti Sajanani ,PGT -Hindi</p> <p>5. Sh. C.P.Songara HM. I/C for Primary</p> <p>6. Sh. Niranjan Singh , ASO</p>	To ensure the escorting of students whenever required in any event organized by Vidyalaya
37.	<u>CCA Coordinator:</u>		<p><u>Coordinator</u> Smt. Neelam Sharma, PGT Eng</p> <p><u>Associates:</u></p> <p>1. Sh. M.L. Verma ,TGT -Hindi</p> <p>2. Smt. Sarita Janu, TGT –Skt</p> <p>3. Sh. Arvind Sharma, TGT -Hindi</p> <p>4. Smt. Sanyogita Arora, TGT -Eng</p>	To conduct the various activities under CCA
	HOUSE MASTERS & ASSOCIATES		<p><u>Shivaji House</u></p> <p>1. Smt. Prem Bai Meena- PGT-Chem.(house Master)</p> <p>2. Smt. Jyoti Sajnani, PGT Hindi (Associate house Master)</p> <p><u>Associates :-</u></p> <p>1. PGT-math</p> <p>2. Smt. Suman Meena, PGT-comm</p> <p>3. Sh. S.C.Jain ,TGT –Maths</p> <p>4. Smt. Shikha Garg, TGT- SSt</p> <p>5. Smt. Renuka Arora, TGT- Hindi</p> <p>6. Sh. Durga Lal, TGT-Sci</p>	To conduct the activities under CCA and to run morning assembly smoothly as per KVS norms.
			<p><u>Tagore House</u></p> <p>1. Smt. Neelam Kunjwal PGT- Eco(house Master)</p> <p>2. PGT- HISTORY (Associate house Master)</p> <p><u>Associates :-</u></p> <p>1. Sh. Rajesh Paliwal, PGT-Phy</p> <p>2. Sh. Satish Chand Meena, TGT- Eng</p> <p>3. Sh. Neeraj Sharma, TGT- Maths</p> <p>4. Smt. Rajkumari Gulpadia ,TGT –Lib</p> <p>5. Smt.K.K.Meena, TGT-SKT</p> <p>6. Sh. Sunil Bagdi,TGT-WE</p>	
			<u>Ashoka House</u>	

		<ol style="list-style-type: none"> 1. Sh.R.K.Rana,PGT-geo (house Master) 2. Smt. Rakhi Gangwal ,PGT -Phy (Associate house Master) <p><u>Associates :-</u></p> <ol style="list-style-type: none"> 1. Sh. B.S Indolia, PGT- Maths 2. Sh. V.K.Sharma, TGT- Eng 3. Sh. S.P.Methi, TGT- Maths 4. Smt. Jyoti Yadav, TGT –SSt 5. Sh. Kuldeep Kavia TGT- Hindi 6. Sh. Mukesh Kumar Sharma, TGT - Sci <hr/> <p><u>Raman House</u></p> <ol style="list-style-type: none"> 1. Smt. Renu Jain, PGT-Chem(house Master) 2. Smt. Gauri Rawtani, PGT-Eng (Associate house Master) <p><u>Associates :-</u></p> <ol style="list-style-type: none"> 1. Sh. Neelkant Verma, PGT- Bio 2. Sh. R.B.Vijay , TGT - Eng 3. Sh. Sahbu Lal Meena, TGT -Maths 4. Smt. Rashmi Mahrana, TGT- SSt 5. Sh. Pankaj TGT-BIO 	
38.	PTA	<ol style="list-style-type: none"> 1. Smt. Jyoti Sajani, PGT-Hindi (I/C) 2. Sh. B.S. Indolia- PGT-Math (I/C-ii) 3. Sh. Neel Kant Verma- PGT-Bio 4. Sh. Sandeep Sharma TGT –P&HE) 5. Sh. C.P.Songra, HM 6. Smt. Dipti Mishra, PRT 	To ensure the meeting of PTA and maintain record of PTA Meetings.
39.	PHOTOGRAPHY/NEWS/TV	<ol style="list-style-type: none"> 1. Sh. Satish Jangir,PGT-C.S. (I/C) 2. Sh. Ajay Kumar Jagarwal, PGT-C.S. 3. Smt. Jyoti Sajani (PGT-Hindi) 4. Sh. Arvind Sharma,TGT-Hindi 5. Sh. Piyush Sharma PRT 6. Sh. Mahesh kumar sharma, Computer ins. 7. (computer ins.) 	To Ensure photography/ media coverage of all events/ programs of Vidyalaya
40.	Social Science Exhibition	<ol style="list-style-type: none"> 1. Smt. Neelam Kunjwal, PGT-Eco,(I/C) 2. Sh. R .K. Rana PGT-Geo 3. Smt. Suman Meena PGT-Comm 4. Smt Shikha Garg, TGT-SST 5. Smt. Rashmi Maharania, TGT –SST 6. Smt. Jyoti Yadav ,TGT-SSt 	Ensure to organize SS Exhibition as per KVS schedule
41.	Condemnation & Proper Auction/ Disposal of Condemned Articles	<ol style="list-style-type: none"> 1. Sh. Rajesh Paliwal, PGT- Phy I/C 2. Smt. Renu Jain, PGT -Chem 3. Sh. Sandeep Sharma, TGT-P&HE) 4. Sh C.P.Songara, H.M 5. Sh.Sunil Bagdi, TGT_WE 6. Sh. Neeraj ,TGT-Maths 7. Sh. Suresh Meena ,PRT 8. All Stock In-charges 	The committee is fully responsible for timely completion of whole condemnation process with Auction/ Disposal Process as per KVS Norms. The Committee is also instructed to complete the remaining process of condemnation for the year 2015-16 latest by 17.09.2016, failing to which the committee will be fully responsible.
42.	Shala Darpan	<ol style="list-style-type: none"> 1. Sh. Ajay Kumar Jagarwal, PGT-C.S. (I/C) 2. Sh. Satish jangir , PGT-C.S. 3. Sh Durga Lal Sharma,TGT-Sci 4. Sh. C.P.Songara, HM 5.Sh.Arjun Lal Yadav PRT 6. Sh. Suresh Kumar meena, PRT 7. Sh. Bharat Jangir, PRT 8. Sh. Mahesh Sharma (Comp. Inst.) 9. Sh. Pankaj , TGT- Sci 10. All Class Teachers 	To ensure data uploading and correction work timely as per KVS instructions after that Class Teacher will be responsible.

43.	Bill and Attendance Verification (All Contractual Teachers/ Private Agencies workers etc.)	1. Smt Jyoti Sajnani,PGT-Hindi 2. Sh. Rajesh Paliwal ,PGT - Phy 3.Sh. Sunil Bagdi , TGT-WE (I/C M&R others) 4. Sh. C.P. Songara , HM 5. Concerned teacher I/C 6. Sh. Sandeep Sharma TGT-P&HE 7. Sh. Niranjn Singh, ASO	The committee is responsible for the verification of Bill and Attendance (All Contractual Teachers/ Private Agencies workers etc.)
44.	Atal Tinkering Lab	1. Smt. Rakhi Gangwal, PGT Physics I/C 2. Sh. Rajesh Paliwal, PGT Physics 3. Sh. Neelkant Verma PGT Bio 4. Smt. Prembai Meena PGT Chem. 5. Smt. Renu Jain PGT Chem. 6. All TGT Science 7. Sh. sunil Bagdi, TGT-WE 8. Sh. C.P.Songra,HM	Ensure to purchase articles as per the instructions of NITIAAYOG & following procurement procedure.
45.	PISA	1. Sh. B.S. Indolia ,PGT -Maths ,Coordinator 2. Sh. Rajesh Paliwal ,PGT - Phy 1. Smt. Prem Bai Meena, PGT - Chem I/C 2. Sh. Neeraj Sharma, TGT-Maths 3. Sh. Sahbu Lal Meena, TGT –Maths 4. All Eng, Math& Sci.Teachers 5. All concern class Teachers	The committee is fully responsible for timely completion of all the related work of PISA & keep updated PISA /KVS Instructions.
46.	JIGYASA	1. Sh. Rajesh Paliwal , PGT – Phy I/C 2. Smt. Renu Jain , PGT -Chem 3. Sh. Pankaj Jangir . TGT- Bio 4. Sh. Mukesh Sharma, TGT -Hindi	Organize various related program regularly
47.	AWAKEND CITIZAN PROGRAM	1. Sh. Arvind Sharma, TGT –Hindi I/C 2. Smt. Rashmi Mahrania, TGT –SSt 3. Sh. S.L. Meena ,TGT – Maths 4. Sh. S.P.Methi, TGT-Math	Organize various related scheduled program
48.	Team for Special Needs of Students (DIVYANG, PH etc.)	1. Smt. Shikha Garg ,TGT-Sst (I/C) 2. Sh. Sandeep Sharma ,TGT_P&HE 3. Sh. ChetRam Bairwa, TGT-AE 3. Staff-Nurse	Team identify the needy students and help them regularly
49.	Club Activities	(Overall I/C)	
(i)	Disha Club(NAEP/Life Skills Development)	1.Smt. Suman Meena, PGT –Comm I/C 2.Sh. Arvind Sharma, TGT -Hindi 3.Smt. Deepti Mishra , PRT 4.Smt. Karishma Meena , PRT	Organize various related program regularly and motivate the students.
(ii)	Integrity Club	1.Smt. Neelam Kunjwal ,PGT - Eco 2. Smt. Rashmi Mahrania , TGT -SSt 3. Smt. Shikha Garg, TGT -SSt 4. Smt. Rekha Bai Yadav, TGT -SSt	Organize the club involving interested students Arrange visits to places of scientific interests, science exhibitions, demonstrations and other activities to develop scientific attitude and spirit among students. on every Wednesday Club activities must be conducted during morning assembly with proper record and attendance of students.
(iii)	Eco Club/Gardening And Paryawaran Mitra	1. Sh. Neelkant Verma ,PGT - Bio I/C 2. Smt. Prembai Meena , PGT-Chem 3. Sh. Pankaj TGT - Bio 4. Ms. Mahesh kumar Meena (PRT)	
(iv)	Health Hygiene & Yoga Club	1. Smt. Shikha Garg, TGT -SSt I/C 2. (Staff- Nurse) 3. Sh. Sandeep Sharma, TGT_P&HE 4. Smt. Lalita Meena ,PRT	
(v)	Science Club	1. Smt. Renu Jain PGT -Chem I/C 2. Sh. Rajesh Paliwal , PGT - Phy 3. Smt. Prem Bai Meena, PGT – Chem 4. All Science Teachers	
(vi)	Maths Club	1. Sh. B.S. Indolia ,PGT - Maths I/C 2.Sh. S.C.Jain ,TGT - Maths 3. Sh. Neeraj Sharma ,TGT - Maths 4. Sh. S. P. Methi ,TGT - Maths	
(vii)	Readers Club	Smt. Rajkumari Gulpadia , TGT- Lib I/C (All Members of Library Committee)	
(viii)	Literary Club (English)	1.Smt. Gauri Rawtani , PGT - Eng I/C 2.Smt. Neelam Sharma ,PGT - Eng 3.Sh. Ram Babu Vijay ,TGT - Eng 4. Sh. V. K. Sharma ,TGT - Eng 5. Sh. Satish chand Meena, TGT – Eng 6. Smt. Sanyogita Arora TGT – Eng	

(ix)	Literary Club (Hindi)	1. Smt. Jyoti Sajnani ,PGT - Hindi I/C 2. Sh. Arvind Sharma, TGT –Hindi 3. Sh. Kuldeep Kavia ,TGT -Hindi 4. Smt. Renuka Arora, TGT -Hindi 5. Sh. M.L Verma, TGT -Hindi	
(x)	Adventure and Excursion Club/ Field Trips	1. Sh. Rajesh Paliwal, PGT-Physics (I/C) 2. Sh. B S Indolia,PGT(Mth) 3. Smt. Suman Meena PGT-Comm 4. Sh. Sandeep Sharma TGT-P&HE 5. Sh. S.C. Jain TGT-Maths 6. Sh. A K Sharma,TGT-Hindi 7. Sh. Mahesh Kumar Meena PRT I/C (Primary) 8. Sh. Ramhari Meena (PRT) 9. Smt. Lalita Meena, (PRT) 10. Smt. Rekha Meena (PRT)	Plan yearly picnics, adventure activities and excursions. Arrange the planned programs taking care of the security of the children and usefulness to the students
(xi)	Guidance & Counselling	1. Smt. Neelam Sharma , PGT-Eng (I/C) 2. Sh. Rajesh Paliwal, PGT Phy 3. Smt. Neelam Kunjwal, PGT-Eco 4. Sh. Arvind Sharma,TGT-Hindi 5. Smt. Rajkumari Gulpadia, TGT-Libr. 6. Sh. C.P.Songara HM	Provide career guidance for students time to time or when the students require.
(xii)	Visual & Performing Arts	1.Sh. Chetram Bairwa TGT-AE 2. Sh. Sunil Bagdi, TGT-WE 3. Smt. Meenkshi Haldania PRT 4. Smt. Varsha Meena PRT	Ensure to organize club activities smoothly and timely
(xiii)	Honesty Club	1.Sh. Arvind Sharma I/C 2. Sh. C.P.Songara (H.M) 3.Sh. S.C.Jain TGT -Maths	
(xiv)	Music Club / Kala Utsav /Spic MaCay / All Cultural Programme	1.Smt. Sarita Janu, TGT-skt(I/C) 2. Smt. Renu Jain PGT-Chem 3. Smt. Rakhi Gangwal PGT-Phy 4. Smt. Rashmi Mahrana TGT -SSt 5. Smt. K.K Meena, TGT - Skt 6. Smt. Sarita Janu TGT - Skt 7. Smt. Shikha Garg TGT - SSt 8. Smt. Archna Meena PRT 9. Smt. Varsha Meena PRT 10. Smt. Asha Singh PRT	
(xv)	Communal Harmony	1. Smt. Neelam Kunjwal, PGT-Eco I/C 2. Sh. R.K. Rana , PGT -Geo	
(xvi)	Heritage Club	1.Sh. R.K. Rana , PGT - Geo I/C 2.Smt. Shikha Garg ,TGT -SSt	
(xvii)	Community Service	1.Smt. Rajkumari Gulpadia , TGT -Lib 2.Smt.Karishma Meena , PRT	
50.	(i) Olympiads(SOF etc) / Science Olympiad/ NTSE	1.Smt. Renu Jain , PGT – Chem I/C 2. Smt. Prem Bai Meena, PGT - Chem 3. Sh. Pankaj, TGT – Bio 4. All Science Teachers	Ensure to organize Olympiads/ contests As per schedule
	(ii) Olympiads(IAPT) / NSE	1. B.S. Indolia PGT-Math 2. Sh. S.C.Jain TGT-Math(I/C Maths) 3. Sh. Rajesh Paliwal (I/C Science) 4.Smt. Meenakshi Haldania, PRT	
	(iii) Green Olympiad/ Green Building Contest/ Tree Olympiad	1.Sh. Neelkant Varma (PGT-Bio) 2. Smt. Prem Bai Meena PGT - Chem 3.Sh. Mukesh Kumar Sharma TGT-Sci 4.Smt Meenakshi Haldania PRT 5. Sh. Pankaj ,TGT-bio	
	(iv) Cyber Olympiad / Security	1. Sh. Ajay Jagarwal (PGT – Comp.) 2. Sh. Satish Jangid (PGT – Comp.)	
51.	Grievance Redressal Committee/ Child rights protection cell	1. Smt. Jyoti sajnani (Sr. Most) 2. Smt. Renu Jain ,PGT - Chem 3. Sh. Sandeep Sharma,TGT_P&HE 4. Sh. C.P.Sonagra (H.M) 5. Smt. Deepti Mishra (PRT)	Ensure to Redressal of various grievance and protect the child rights
52.	Inspire Award	1. Smt. Renu Jain, PGT-Chem 2. Sh. Rajesh Paliwal, PGT-Phy 3. Sh. Neelkant Verma, PGT-Bio	

53.	U-DISE	<ol style="list-style-type: none"> 1. Sh. Pankaj, TGT-Sci 2. Sh. Durga lal, TGT-Sci 3. Sh. Mukesh kumar Sharma , TGT –Sci 4. Sh. Aswini Sharma,PRT 	Ensure to complete data related to U-DISE timely
54.	Back to basic	<ol style="list-style-type: none"> 1. Sh. Ram Babu Vijay, TGT-Eng I/C 2. Sh. V.K Sharma, TGT-Eng 3. Sh. C.P Songara, H.M. 4. Smt. Dipti Mishra, PRT 5. Smt. Shakuntala Sharma,PRT 6. Smt. Archana Meena, PRT 	Ensure to maintain/complete all the records related to Back to Basic
55.	Student Police cadet Programme	<ol style="list-style-type: none"> 1.Sh Arvind Kumar Sharma, TGT-Hindi I/C 2.Sh.Sandeep Sharma, TGT-P & HE 3.Smt.Suman Meena, PGT-Comm 	Ensure to arrange the programme time to time
56.	Neighboring School Activities Sharing Programme	<ol style="list-style-type: none"> 1.Sh Sandeep Sharma, TGT-P&HE 2. Sh. C.P.Songra, HM 3.Sh.Sandeep,PRT 4.Sh.Arvind kumar Sharma, TGT-Hindi 	Ensure to arrange various activities with Neighboring School
57.	Vidyalaya Canteen Monitoring	<ol style="list-style-type: none"> 1.Sh.S.C.Jain,TGT-Maths I /C 2.Sandeep Sharma,TGT-P&HE 4.C.P.Songra,HM 	Ensure to provide healthy food items with proper sanitation.

All the committees are fully responsible for all the duties /work assigned to them, all the routine work and all the work directly or indirectly related to their committees. Any kind of negligence, casualness towards duties will be viewed seriously and all the committee members including In-Charge will be held responsible.

Principal